



The **Saxon Memorial Foundation Dedicated to the Memory of the Victims of Political Dictatorship** is looking for someone to fill the position of

### **MANAGING DIRECTOR OF THE SAXON MEMORIAL FOUNDATION (M/W/D)**

at the earliest possible date.

The Saxon Memorial Foundation is a charitable foundation under the law of the Free State of Saxony that is funded in part by the Federal Republic. It is based in Dresden.

The foundation opens up, funds and cares for those sites in the Free State of Saxony that commemorate violent political crimes in authentic locations. In doing so, it pays tribute to the victims of the crimes against humanity committed by National Socialism, especially the Holocaust and the war of annihilation, and to the victims of the crimes committed by the communist dictatorship in the Soviet occupation zone and the SED regime in the GDR. The foundation works closely with victim groups. It researches and documents the structures and methods of these systems of rule for the public. The foundation maintains memorial sites at five locations in the Free State of Saxony under its own sponsorship. It is responsible for the institutional support of memorial sites and the funding of projects. The foundation manages a budget of around 4.1 million euros plus third-party funds. It has 31 employees.

You can find further information on the Saxon Memorial Foundation at [www.stsg.de](http://www.stsg.de).

We are looking for someone with a proven track record as an academic who is capable of meeting the challenges of mediation, political education and pan-European networking resulting from the increasing time gap between the two different persecution periods of the 20th century.

#### **The Managing Director's Tasks:**

The scientific and organisational management of the foundation in order to carry out the foundation's purpose

This includes in particular

- Representing the foundation internally and externally and trusting cooperation with the foundation's committees
- Planning and responsibility for the foundation's scientific museum work
- Management and controlling of the Foundation, including overall supervision of the budget, finances and staff
- Networking and cooperation with national and international memorial sites as well as documentation and research institutions



- Close cooperation with victims' associations, contemporary witnesses and other social groups and institutions which are important for the foundation's objectives
- strategic development of the mediation work with target groups, especially for the foundation's many younger visitors

#### **Requirements:**

- Completed scientific degree in a field suitable for the job
- Specific knowledge of contemporary history suitable for the purpose of the foundation, proven, for example, by a doctorate or relevant specialist publications
- Practical experience in memorial or historical museum work or comparable institutions
- Management experience
- High social competence and strong team spirit
- High communicative and intercultural competence
- Good knowledge of English - for applicants from abroad a command of German is required

#### **Further advantages are:**

- Knowledge of a Central or Eastern European language
- Didactic experience in conveying content even to a non-academic audience
- Experience in working with committees
- Experience in dealing with different groups and associations and other social organisations connected with the work of the memorial sites
- Experience in dealing with the media and the public
- Management experience
- Experience in conceptual work
- Experience in funding management (e.g. acquisition of third-party funds)
- Knowledge of budgetary law as well as labour and/or collective bargaining law
- International experience

The position is limited to seven years. The first 24 months are a probationary period in accordance with Section 31 paragraph 1 The Wage Agreement for German Public Service (TV-L). Re-election to the position by the Foundation Council is possible. Remuneration is not subject to any collective bargaining agreement and is based on the salary bracket A 16.

Severely handicapped applicants will be given preferential consideration in accordance with the statutory provisions if they have the same aptitude and qualifications. Proof must be provided. We



welcome applications from people of all nationalities, regardless of their cultural and social background, age, religion or sexual identity.

This role is not suitable as a part-time position.

Please send your application documents (tabular form CV including professional background, certificates, assessments, references, list of publications) by 13 November to:

**Vertrauliche Personalangelegenheit**

**Herrn**

**Markus Franke**

**Leiter der Abteilung Kunst**

**Sächsisches Staatsministerium für**

**Wissenschaft, Kultur und Tourismus**

**Postfach 10 09 20**

**01079 Dresden**

or in electronic form to: [Markus.Franke@smwk.sachsen.de](mailto:Markus.Franke@smwk.sachsen.de)

As your contact person for further questions, **Mrs Dagmar Friede**, Head of Department 21 in the Saxon State Ministry of Science, Culture and Tourism, will be happy to answer your questions on +49 (0) 351 / 564 - 62100.

The Foundation Council will make the final decision on filling the post. The pre-selection of applications is carried out by a selection committee.

**Information on data protection:**

In connection with application procedures (including interviews and proceedings before the selection committee and the Foundation Council, if applicable), we only process such personal data as is necessary for the specific selection procedure.